

# GO PAPERLESS WITH DOCLINK



## ANY DOCUMENT, ANY PROCESS, ANYWHERE

### GO PAPERLESS WITH DOCLINK AND GAIN BACK PRODUCTIVITY

Are you looking to eliminate silos of business data? Increase workflow efficiency?  
Improve visibility, security, and compliance? Maximize profits?  
Let us help you manage your document lifecycle from start to finish with DocLink.



#### DOCUMENT CAPTURE

Capture documents generated internally and externally through a variety of methods including email, fax, scan, OCR, ERM, XML, barcode, and mobile.



#### WORKFLOW & DOCUMENT PROCESSING

Control information through the entire document lifecycle. Manage approvals and configure workflow processes based on your specific needs.



#### SMART FORMS

Personalize unique processes and data needs with sophisticated windows you configure to streamline creation and indexing of documents and business processes.



#### DOCUMENT MANAGEMENT

Track and access documents wherever they are. Manage data better with an effective and holistic management solution that works with you every step of the way.



#### MOBILE ACCESS

Allow your team to securely access, approve, and capture documents instantly on their mobile devices. Searching for documents on a phone or tablet has never been easier.



#### AUTOMATED DELIVERY

Schedule and automatically distribute documents with supporting documentation based on receiver preferences such as via email, fax, FTP, or print.

Our seamless integration to your ERP guarantees ease of use and efficiency for your entire team

# YOU HAVE DEPLOYMENT OPTIONS WITH DOCLINK

## IMPLEMENT YOUR WAY AT YOUR PACE

Whether your organization is moving everything to the cloud, keeping everything on-premise, or a mix of both, DocLink has an option for you. Altec provides you the flexibility you need now and in the future by offering the same solution with three deployment options.

### ON-PREMISE



- Purchase DocLink with a perpetual license or with an annual subscription. Install DocLink on your own in-house servers.
- Your IT department has complete control over installation, maintenance and support.
- Easily integrate to other on-premise applications.

### HOSTED



- Purchase DocLink with a perpetual license or with an annual subscription.
- DocLink is installed and configured just like an on-premise deployment but the solution resides in a hosted data center or private cloud managed by your third party hosting service or reseller.
- You manage DocLink and your hosting partner manages your infrastructure including software updates and patches.
- Utilize either web services or standard on-premise integration framework.

### DOCLINK CLOUD



- DocLink Cloud is purchased as an annual or multi-year subscription. No up-front costs are required for hardware.
- DocLink is regularly updated as part of an active subscription with Altec, who manages the infrastructure and application.
- Your IT department no longer has to manage your software or servers.
- Utilize web services to integrate with other applications.

With DocLink, you have choices - regardless of how you want to deploy it.